

## West Brookfield

### Town Administrator

#### Job Posting

The Town of West Brookfield (pop. 3,800) is seeking an experienced ***Town Administrator*** to oversee and direct the Town's operational, administrative, human resources and procurement activities, ensuring Town services are delivered effectively, efficiently and on budget. Reporting to and as agent of the Town's three-member Board of Selectmen, the Town Administrator is instrumental in assisting, advising, and enabling them to discharge the duties of their office. Successful candidates will have a bachelor's degree in Public Administration or related field (master's preferred) and 5+ years municipal government experience. In addition to strong financial and complex problem-solving skills, candidates must be effective communicators, able to develop cooperative working relationships at all levels.

Located 72 miles west of Boston and 31 miles east of Springfield, West Brookfield is a quintessential New England town with its picturesque Town Common, beautiful Lake Wickaboag, deep historical roots and proud farming tradition. Come join our Town's leadership team! We offer a competitive compensation and benefits package. To apply, email your letter of interest and resume to [RSickenberger@wbrookfield.com](mailto:RSickenberger@wbrookfield.com).