



MASSACHUSETTS COVID-19 VACCINE PROGRAM

To order and administer COVID vaccine, provider sites will need to be registered with and reporting data to the MIIS in accordance with Massachusetts State Law ([M.G.L. Chapter 111, Section 24M](#)).

Provider Sites that ADMINISTER vaccine and are not yet registered with the MIIS should request registration at the MIIS Resource Center <http://www.miisresourcecenter.com>

Provider Sites that DO NOT administer immunizations normally, but would like to administer COVID-19 vaccine only, please review the [Vaccine Guidance](#) to ensure your site qualifies before submitting a registration request.

Provider Sites that DO NOT administer/are not planning to administer in near future: there is no reason to register with the MIIS (unless you are a K-12 school).

Onboarding: All sites that **administer vaccine** and are not yet reporting immunization data must submit an onboarding request and initiate the process of connecting and submitting data. This request is submitted through the MIIS application hosted on the Virtual Gateway. For step-by-step instructions and screenshots guiding you through the onboarding request process, please view the [Onboarding Request Mini Guide](#)

For additional questions about registration or onboarding, contact the MIIS Help Desk at miishelpdesk@mass.gov

MCVP: During the registration process, you will automatically be sent a link to enroll in the MCVP. If you are already registered with the MIIS but have not enrolled in the MCVP please contact the Vaccine Unit at 617-983-6828 or DPH-Vaccine-Management@mass.gov.

All providers receiving COVID-19 vaccine will order vaccine directly from the MIIS and comply with MCVP guidelines and the following requirements:

Report doses administered to the MIIS within 24hrs of administration
Administer all doses within 30 days of receipt
Agree to [allowable vaccine wastage guidelines](#)

Please note that currently, dose ordering is being supported in smaller increments than how they are packaged by the manufacturer as outlined below.

Moderna – 50 doses (5 vials)
Pfizer – 60 doses (10 vials)
Janssen – 25 doses (5 vials)

Please refer to the following pages for more information and additional resources:

[Massachusetts COVID-19 Vaccine Program \(MCVP\)](#) – main MCVP page to assist providers in preparing to receive and administer COVID-19 vaccine: who can administer the vaccine, who is eligible to receive vaccine supply, EUA fact sheets and more

[MDPH COVID-19 Vaccine Storage, Handling, Administration and Safety Training](#) – free accredited training for providers administering COVID-19 including: vaccine storage, handling, administration and safety

MDPH [Provider Bulletin](#) a weekly bulletin of up to date information and clinical guidelines for MCVP-enrolled providers with vaccine inventory

We appreciate all that you are doing to support your patient population as we continue together to manage our response to this pandemic.

MDPH Vaccine Unit
Phone - 617-983-6828
DPH-Vaccine-Management@mass.gov

MIIS Help Desk
Phone – 617-983-4335
miishelpdesk@mass.gov