

Guidelines for MMCA Board Members

1. Regular attendance at MMA Board Meetings, and LGAC meetings (appointed members).
2. Regular attendance at monthly MMCA Board meetings.
3. Attendance at MMCA webinars, trainings, meetings. These include virtual and in-person events. It's important for board members to support the work of the association and contribute to the presentation through questions or additional information.
4. Participate in the development and execution of member events. This includes contributing program ideas, outreach to identified speakers, moderating sessions, or speaking when appropriate.
5. The President and First Vice President serve on the MMA Executive Committee, which meets periodically throughout the year. Other additional duties may be assigned to these positions.
6. The First Vice President provides support to the President and can be expected to assume that role if needed. For example, leading a board or membership meeting.
7. If you cannot attend a scheduled meeting, communicate this with MMA staff and/or the MMCA President.
8. If you find that you are not able to participate during your tenure, after discussion with the President and consideration, you will step down from your position.