



## **Nancy Galkowski Legacy Fund Application**

### **About Nancy Galkowski and the Mission of the Fund**

Nancy Galkowski served as a local government administrator for 35 years in Massachusetts' towns and was an officer in the International City Management Association (ICMA), a Board member of the Massachusetts Municipal Association (MMA) and a former president of Massachusetts Municipal Management Association (MMMA). She was deeply committed to lifelong learning and professional development opportunities not only for professionals just starting their careers in municipal management, but also for existing and long-time managers [and those aspiring to the leadership role] whose budgets may preclude them from pursuing such opportunities.

“The Nancy Galkowski Legacy Fund was established to honor the spirit of the consummate professional manager Nancy was. Nancy encouraged young professionals to take a leap into the profession knowing that they would shortly and unexpectedly find themselves with that same passion she had. Seasoned managers were similarly touched by this singular passion along with her devotion to, and support of, ICMA, MMA and MMMA. It is with this same spirit that the Fund was established: to promote, educate and encourage municipal professionals to look beyond their own comfort levels, continually seek out new information and share it with others, and make their communities better.” ~ Larry Galkowski

In 2021, then Danvers HR Generalist (she's now the Assistant HR Director) Julianny Vittini received an award. “The Galkowski Scholarship provided me with the opportunity to register for an HR course with North Shore Community College. In this course, I learned communication skills, recruitment strategies, employee engagement, performance evaluations and more. Additionally, this course focused on helping students prepare for the SHRM certification test for which I am registered to take end of this year. All the information I learned was very valuable, as I was new to municipal government and the HR field. The knowledge I gained from this course has helped me increase employee engagement in the organization, develop new policies, and increased diversity in our workforce. I strongly encourage municipal employees to apply to the Galkowski Legacy Funds and further their career.”

The mission of the Nancy Galkowski Legacy Fund is to assist with defraying the costs of professional development, training and mentoring opportunities for current and future local government administrators and to ensure that the Massachusetts Municipal Management Association has the resources to support future conferences and other learning opportunities in the region.

## What programs qualify for funds?

We encourage applicants to think outside the box! Examples of the more traditional opportunities that have received funding in the past, for which you may apply, include but certainly are not limited to:

- [MCPPO Procurement Training](#) courses for certification;
- Numerous [ICMA](#) workshops and webinars, including ICMA's "Emerging Leaders" Program and "Leadership ICMA"; Annual Conference
- [MEMA trainings including emergency preparedness courses](#);
- [MWI Inc., Mediation](#) training;
- [UMass-Boston Grant Writing](#) courses;
- Homeland Security and [Basic Public Information Officer Course](#); and
- [Massachusetts Economic Development Council \(MEDC\) program](#), which have included TIFs, Downtown Development, Clean Energy and Business Recruitment and Retention.
- [MMHR Supervisory Leadership Development Program](#)
- [SHRM Programs](#) (Society for Human Resource Management)
- [MMA/Suffolk](#) Municipal Finance and MMHR Seminars

These are just a sample of the courses that qualify for funds and have been awarded before. The Galkowski Legacy Fund Committee welcomes applications for training and professional development programs that folks in the management profession believe can forward their careers. Bring forward new ideas!

Please note that requests for tuition for college level degree courses **are not eligible** and will not be considered, including any certificate programs, such as those offered at Suffolk University, UMass-Boston, Clark University and beyond. This includes the Suffolk University Certificate in Local Government Leadership & Management Program.

Please note that membership in the MMMA is not a prerequisite to applying.

## Application Criteria

Applications are to be completed electronically and will be evaluated based on the following criteria:

1. Compatibility of request with mission of the Legacy Fund and Nancy's passion for the profession
2. Applicability/relevance of program request to applicant's current/future position in the profession
3. Financial need of applicant
4. Plan to share program materials
5. Applicability/relevance of program to others in the organization, i.e. potential for program to benefit others within the organization
6. Potential for training the trainer



c. How much are you seeking from the Nancy Galkowski Legacy Fund?

6. What other professional development opportunities have you participated in during the past twelve months?

\_\_\_ I have notified my community (town manager/administrator/select board chair) of my application

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If you have any questions and to submit your application, please email  
Denise Baker at the MMA : [dbaker@mma.org](mailto:dbaker@mma.org)

**DEADLINE: May 31, 2024**